# Course Planning at PCl 

## CURRENT GRADE 9



Mrs. Pruden
Guidance Counsellor

## Graduation

30 credits required: 20 core courses \& at least 10 options

| CORE <br> $\mathbf{2 0}$ | Grade 9 | Grade 10 | Grade 11 | Grade 12 |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | English | English | English | English |  |
|  | Phys. Ed. | Phys. Ed. | Phys. Ed. | Phys. Ed. |  |
|  | Social Studies | Geography | History | Gr. 12 Option |  |
|  | Science | Science | Gr. 11 Option | Gr. 12 Option |  |
| PLUS <br> 10 <br> OPTIONS | Career <br> Development <br> (Division <br> Requirement) |  |  |  |  |

## Graduation Requirements

Provincial Diploma $=30$ credits from High School
Vocational Diploma $=30$ credits, including specific vocational program requirements

Provincial Diploma with Distinction $=32$ credits

The focus should be on doing well in a manageable load. Be careful not to overload yourself with the number of courses.

## Honour Roll Requirements

Students who have maintained an 80\% average will be named to the school's honour roll. The awards average is calculated as follows:

| Grade | Core Subjects | \# of Best Electives |
| :---: | :---: | :---: |
| $9$ | 5 core courses <br> (Eng., Math, Soc., Sci. P.E.) | 2 best electives (at Gr. 9 level) |
| $10$ | 5 core courses <br> (Eng., Math, Sci., Geo., P.E.) | 2 best electives (at Gr. 10 level) |
| $11$ | 4 core courses (Eng., Math, History, P.E.) | 3 best electives (at Gr. 11 level) |
| $12$ | 3 core courses (Eng., Math, P.E.) | 4 best electives (at Gr. 12 level) |

Note: Grade 12 Pre-Cal counts twice, as Math + one elective

## Grade 12 Graduation vs. Post-Secondary vs. Honour Roll Requirements vs. Entrance Scholarship Requirements

Grad Requirements in Manitoba: English 40S, Math 40S, Phys Ed 40F and 2 other 40S courses

Post-Secondary Requirements: English 40S, Math 40S, Phys Ed 40F and 3 other 40 courses (excluding Vocational Courses)

Honour Roll Requirements: English 40S, Math 40S, Phys Ed 40F and 4 other 40S courses. Note: MAP40S counts for Math 40S and one other 40S course.

Entrance Scholarships: Post-secondary requirements plus specific eligible courses

Note: See Ms Bousquet ASAP in the Career Centre to check these requirements

## Grade 10 Core Courses

All Grade 10 Students must take the following 5 core courses to meet graduation requirements:

English
Math
Phys. Ed
Social Science
Science

ELA20F
MAE20S or MAT20S
PED20F
GEO20F
SCI20F

## Grade 12 English Options

> Grade 12 students must take at least one of the following courses:
> *English Transactional Focus (ENT4OS)
> *English Comprehensive Focus (ENC4OS)
> *English Literary Focus (ENL4OS)

In addition, students can also take the following Grade 12 English Option:

English Advanced Placement (ENG42S)

## Grade 10 Math Options

Grade 10 students must take at least one of the following courses:
*Math Essentials (MAE2OS)- practical, everyday math, math for life
*Introduction to Applied Math and Pre-Calculus Math (MAT20S)-
Prerequisite: MAT10F with a suggested mark of $65 \%$ or higher with a strong work ethic. Introduction to Applied and Pre-calculus Mathematics is intended for students considering post-secondary studies that require a math pre-requisite. This pathway provides students with the mathematical understanding and critical-thinking skills that have been identified for specific post-secondary programs of study.

How do I decide what math to take?

- Talk with your Gr. 9 Math teacher
- Check post-secondary program requirements. Changing math streams requires taking the Gr. 10, Gr. 11, and Gr. 12 math credit in that stream.


## Grade 10 Phys. Ed. Options

You must take one of the following:

Phys. Ed.
PED20F
Basketball Skills Academy PEB20F

Note: You may only take one Phys. Ed. credit in Gr. 10.

# Option Courses For Grade 10 



## Course Selection Challenges

## PLEASE NOTE:

The courses we are offering now could change. We hope to offer all of the courses listed, and will notify you of changes in the most timely manner possible.

## Grade 12 Option Courses

(Non-Vocational)

| Computer/ <br> Technology <br> Education | Performing Arts | Fine Arts | Human Ecology | Language Courses | Social Sciences | Sciences |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Advanced Video Production AVP40S | Concert Band BAN40S | Beadwork ABW40S | Applied Family Studies FSA40S | Basic French FRE40S | Cinema as a Witness to Modern History CWH40S | Biology BIO40S |
| Computer <br> Science <br> CSC4OS | Drama DR140S | Clay/Pottery CLY4OS | Foods \& Nutrition FDN40S | English - <br> Advanced <br> Placement <br> ENG42S | First Nations, Métis \& Inuit Studies FNM40S | Chemistry CHE40S |
| Graphic Communications Technology GRC4OS |  | Photography Year 4 PTY40S | Textile Arts \& Design <br> TEX40S |  | Global Issues GIS40S | Physics PHY40S |
| Yearbook YRB40S |  | Visual Arts VAR40S |  |  | History: Western Civilization HIS40S | Psychology PSY40S |
|  |  |  |  |  | Law LAW40S | Psychology AP PSY42S |

## Grade 9-12 Option Courses

(Non-Vocational)

| Computer/ <br> Technology <br> Education | Performing Arts | Fine Arts | Human Ecology | Language Courses | Social Sciences | Sciences |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Computer Science CSC20S <br> CSC30S <br> CSC40S | Concert Band <br> BAN10S <br> BAN20S <br> BAN30S <br> BAN4OS | Beadwork <br> ABW10S <br> ABW20S <br> ABW30S <br> ABW40S | Foods \& Nutrition <br> FDN10S <br> FDN20S <br> FDN30S <br> FDN40S | Basic French <br> FRE10F <br> FRE20F <br> FRE30S <br> FRE4OS | Indigenous Culture <br> in Canada <br> INC11G <br> (open to Gr. 9 \& 10) | Electronics Technology (Robotics) ELE20G |
| Graphic <br> Communications <br> Technology <br> GRC10G <br> GRC20G <br> GRC30S <br> GRC4OS | Drama <br> DR110S <br> DR120S <br> DR130S <br> DR140S | $\begin{aligned} & \text { Clay/Pottery } \\ & \text { CLY30S } \\ & \text { CLY40S } \end{aligned}$ | Clothing and Textiles <br> TEX20S <br> TEX30S <br> TEX40S | Ojibwe <br> OJI11G <br>  <br> 10) | First Nations, Métis \& Inuit Studies FNM40S (open to Gr 11-12 students) | Biology BIO30S BIO40S |
| Video Production <br> Intro: IVP20S <br> Intermediate: IVP30S <br> Advanced: AVP40S | Guitar <br> GUI10S (Level 1) <br> GUI2OS (Level 2) | Photography <br> PTY10S <br> PTY20S <br> PTY30S <br> PTY40S |  |  | Global Issues <br> GIS40S <br> (open to Gr 11-12 students) | Chemistry <br> CHE30S <br> CHE4OS |
| Yearbook YRB40S (open to Gr 10-12 students) | Choir CHR10S CHR2OS CHR30S | Visual Arts <br> VAR10S <br> VAR20S <br> VAR30S <br> VAR40S | Applied Family Studies FSA40S |  | History <br> HIS4OS <br> (open to Gr 11-12 students) | Physics <br> PHY30S <br> PHY40S |
|  |  |  |  |  | Law <br> LAW40S <br> (open to Gr 11-12 students) | Psychology PSY40S (open to Gr 11-12 students) PSY42S (Advanced Placement, Gr 12) |

## Vocational Courses

## Applied <br> Commerce

Automotive
Technology

Hairstyling
Building
Early
Construction
Trades
Childhood
Education

## Tech. Ed./Vocational Programming Tech. Ed./Vocational Diploma $=30$ credits

Students can earn a dual diploma - the Manitoba High School Diploma and a Vocational Diploma. In order to earn a Vocational Diploma, students must take a minimum of 8 courses in their chosen vocational stream:

Applied Commerce
Automotive Technology
Building Construction \& Trades
Early Childhood Education (NEW in 2022-23!)
Hairstyling

## Applied Commerce



| Grade 9 | Grade 10 | Grade 11 | Grade 12 |
| :--- | :--- | :--- | :--- |
| Business Innovations <br> BUS10SV | Creative Promotions <br> PRO20SV | Accounting Essentials <br> ACC30SV | Accounting Systems <br> ACC4OSV |
|  | Personal Finance <br> PFI20SV | Retailing Perspectives <br> RET30SV | Business Management <br> BUS4OSV |
|  |  | Venture Development <br> VDV30SV | Economic Principles <br> ECP40SV |
|  |  |  | Marketing \& Digital <br> Commerce <br> MDC40SV |

## Early Childhood Education

| Grade 10 | Grade 11 | Grade 12 |
| :--- | :--- | :--- |
| Introduction to Infants <br> CC120SV | Guiding Children's Behaviour <br> CC130SV | Applied Childcare (NEW!) <br> CC140SV |
| Introduction to Preschool <br> Children <br> CC220SV | Child Care Techniques <br> CC230SV | Curriculum Planning (NEW!) <br> CC240SV |
|  | Communication Skills (NEW!) | Family Dynamics and Child <br> Abuse (NEW!) <br> CC330SV |

## Automotive Technology powernetanons <br> 

| Grade 10 | Grade 11 | Grade 12 |
| :--- | :--- | :--- |
| Introduction to Automotive <br> Technology <br> PM110S | Automotive Electrical Systems <br> PM540S | Applied Diagnostic Strategies <br> PM440S |
|  <br> Service <br> PM230S | Drive Train Fundamentals <br> PM130S | Automotive Systems \& Service <br> Engine Recondition |
|  <br> Service <br> PM330S | Vehicle Systems Part 2: Fuel <br> Systems <br> PM240S | Vehicle Systems Part 1: <br> Climate Control \& Accessories |
|  |  | PM340S |

## Hairstyling

| Term | Grade 10 | Grade 11 | Grade 12 |
| :--- | :--- | :--- | :--- |
| Semester 1 Term 1 | Intro to Hairstyling <br> HS120S | Intermediate Haircutting <br> \& Barbering Techniques <br> HS130S |  <br> Colouring <br> HS140S |
| Semester 1 Term 2 | Basic Hairstyling <br> HS220S | Hair Colouring <br> HS230S |  <br> Chemical Texture <br> Services |
| SS240S |  |  |  |$|$| Salon Operations |
| :--- |

# Building Construction 

| Grade 9 | Grade 10 | Grade 11 | Grade 12 |
| :--- | :--- | :--- | :--- |
| Introduction to <br> Carpentry <br> CAI10SV | Carpentry <br> Fundamentals <br> CAF20SV |  <br> Equipment <br> CTE30SV | Applied Carpentry <br> ACP40SV |
|  |  | Exterior/Interior <br> Finishing <br> ElF30SV | Advanced Framing <br> ADF4OSV |
|  |  | Framing <br> FRM30SV | Carpentry Millwork <br> AML40SV |
|  |  |  |  |
|  |  |  | Surveying \& Concrete <br> SUR4OSV |

## Tech. Ed./Vocational Programming Level 1 \& Professional Certification

If students wish to pursue Hairstyling, Automotive Technology or Building
Construction even further, there are additional opportunities as noted below:

## Automotive Level 1 Requirements:

- $70 \%$ average obtained in 9 out of 10 courses
- Hours requirement met
- Recommendation of the instructor


## Hairstyling Certification:

- $70 \%$ average obtained in all 12 required courses
- Hours requirement met
- Certification exam


## Building Construction Level 1 Requirements:

- $70 \%$ average obtained in 10 courses
- Hours requirement met (900 hours)
- Additional 900 hours required through apprenticeship opportunity outside of school/classroom hours


## French Immersion <br> (all 14 courses are required for the F.I. Diploma)

| Grade 9 | Grade 10 | Grade 11 | Grade 12 |
| :--- | :--- | :--- | :--- |
| Français <br> (French Language Arts) <br> FRC10F | Français <br> (French Language Arts) <br> FRC20F | Français <br> (French Language Arts) <br> FRC30S | Français <br> (French Language Arts) <br> FRC40S |
| Éducation Physique <br> (Phys Ed) <br> PED10FF | Éducation Physique <br> (Phys Ed) <br> PED20FF | Éducation Physique <br> (Phys Ed) <br> PED30FF | Éducation Physique <br> (Phys Ed) |
| Le Canada dans le <br> monde contemporain <br> (Social Studies) <br> SST10FF | Les enjeux <br> géographiques <br> (Geography) | Histoire du Canada <br> (History of Canada) <br> HIS30FF | Les enjeux mondiaux <br> (Global Issues) <br> GIS40SF |
| Sciences de la nature <br> (Science) |  | Leadership | LDS21GF |
| SCI1OFF |  |  |  |

## Course Descriptions Online

## G Clevr Employee Connect - © Home | Portage Colle

## portege colleghtue Instidute

HOME

## INFO

 NEWS CALENDAR
## Division <br> Updates

## K-8 ADMIN DAY (NO CLASSE

An upcoming Division event, on Frida)

## Programs

Welcome to Portage Collegiate Institute!
We are a semestered high school offering a wide range o semestered high school we divide the school year into tv September to January with final exams the last week of J February to June.

Under the semester system students take fewer courses frame. Some students are able to complete their requirec students the opportunity to get an early start on work or institutions follow a semester system and our graduates


#### Abstract

ics


English
Fine and Performing Arts Human Ecology
Languages
Mathematics
Physical Education
Science
Social Sciences
Technical - Vocational
Automotive Technology
Building Construction
Hairstyling
Business
Broadcast Media
High School Apprenticeship Program

## Special Interest

Student Services
Teen Clinic
Addictions Foundation

## Search.

## School Day 1

Today is Tuesday, Februar

| $\mathbf{M}$ | $\mathbf{T}$ | $\mathbf{w}$ | $\mathbf{T}$ | $\mathbf{F}$ |
| :---: | :---: | :---: | :---: | :---: |
| 26 | 27 | 28 | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
|  |  |  |  |  |

## P.C.I. Course Fees 2022-23

| Accounting 30S | \$25 workbook fee |
| :--- | :--- |
| Accounting 40S | no fee if you have workbook from 30S |
| Automotive | $\$ 15$ per course, 2 workbooks at \$15 each |
| Band | $\$ 40 /$ year instrument rental for students who don't have their own |
| B-Ball Skills Academy | $\$ 50$ per course |
| Building Construction | $\$ 25$ per course |
| Beading | $\$ 40$ per course |
| Clay/Pottery | $\$ 40$ per course |
| Foods \& Nutrition | $\$ 40$ per course |
| Guitar | $\$ 40$ per course |
| Hairstyling | $\$ 80$ refundable kit deposit, $\$ 40$ per year, $\$ 30$ spring field trip, \$80 for workbook in Gr. 12 |
| Infant Centre | $\$ 20$ user fee per semester |
| Photography | $\$ 40$ per course |
| Resistance Training | $\$ 25$ per course |
| Textile Arts \& Design | $\$ 10$ per course |
| Visual Arts | $\$ 40$ per course |
| Student Fees | Full Year \$60 (Students pay $\$ 40$, Division Office subsidizes \$20) |

## Credits from Outside Activities

## Eligible to be Used Toward Graduation:

## Royal Winnipeg Ballet (RWB):

You can obtain credits if you are registered in the senior levels of the RWB professional program.

## Special Language Credit Option:

You can earn credits for mastery of a language other than English or French. This includes the American Sign Language credits. Special examinations are required.

## Not Eligible to be Used Toward Graduation:

## Private Music Option:

You can acquire music credits if you complete examinations with the Conservatory Canada or The Royal Conservatory of Music programs. However, these credits cannot be included among the 30 credits required for high school graduation.

## Cadets:

Participation in the Cadet program allows you to acquire a maximum of two credits. However, these credits cannot be included among the 30 credits required for high school graduation.

## Special Language Credits

Special language exams are written in Fall and Spring through the Winnipeg School Division.

When it is time to register, announcements will be made. Please see Mrs. Tooth to register and have any questions answered.

| CURRICULUM BASED Special Language Examinations (CHECK ONLY ONE LANGUAGE AND LEVEL) |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Chinese (Mandarin) | Filipino | German | Hebrew | Icelandic |  |  |  |  |
| Italian | D Japanese | Polish | Portuguese | Spanish | 10G | 20G | 305 | 40S |
| Ukrainian |  |  |  |  |  |  |  |  |

NON-CURRICULUM BASED Special Language Examinations (CHECK ONLY ONE LANGUAGE AND LEVEL)

| Amharic | Arabic | I Bengali | Chinese (Cantonese) | Cree | $\underset{11 \mathrm{G}}{\bigcirc}$ | $\underset{\mathbf{2 1 G}}{\bigcirc}$ | 31G | $\underset{\mathbf{4 1 G}}{\bigcirc}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OHindi | - Karen | 1 Kinyarwanda | 1 Kirundi | OKorean |  |  |  |  |
| O Oji-Cree | Ojibwe | Oromo | 1 Pashto | Persian Dari |  |  |  |  |
| Punjabi | Russian | Osomali | $\triangle$ Swahili | Tigrigna |  |  |  |  |
| Ourdu | Vietnamese | Other Langua | (Specify): |  |  |  |  |  |

## Career Staff @ PCI



## Credits for Employment

If you have earned a Career Development course credit, which is taken in Grade 9 at PCI, then you have successfully unlocked future credit options once you turn 16.

Earn while you learn
Earn up to 2 credits towards high school graduation
110 hours of employment equals a high school credit
Hours can be earned outside of the school day
To register to earn Credits For Employment, connect with Mr. Hordeski in the West Office

## High School Apprenticeship Program

Opportunity to earn while you learn
Receive up to 8 credits towards high school graduation
All credits are at the Grade 12 level
Also earn "real-deal" apprenticeship hours towards a certified trade
Flexible - Hours can be earned outside of the school day

Basic Criteria:
Minimum of 16 years of age to participate
Employment in a recognized trade (more than 50 possibilities)

To learn more about this amazing program, please connect with Mr. Hordeski in the West Office.

## Community Career Credits:

- Career Development Internship Credits - This program allows students an opportunity to earn up to two CDI credits for unpaid internship. (CDI 030530G, CDI 0305-40G). Students have earned internship credits by working in fields such as health care and early childhood education.
- PCI/Military Basic Training Co-op - This course, offered afternoons during second semester, allows Grade 11 and 12 students to participate in military basic training. Successful applicants become employees of the military, allowing them an opportunity to earn a salary and Basic Military Qualification (BMQ). Students also receive two Credits For Employment (CFE 0304-30G, CFE 0304-40G) for having completed the course.

See Mr. Hordeski in the West Office for more information.

## Community Career Credits:

PCI/Red River College Health Care Aide Partnership - This course, offered second semester to graduating Grade 12 students, allows students to gain valuable experience in the field of health care. Students attend Red River College where they not only receive Health Care Aide training, but also get to apply their learning in a work experience practicum. Students earn five 40S credits towards high school graduation as well as Health Care Aide Certification.

Indigenous Health High School Internship Program - This program allows Indigenous students an opportunity to gain experience in the field of health care. During Phase 1, students earn a $1 / 2$ High School Internship Program credit. During Phase 2, students earn summer employment and 2 CFE credits. This program runs during second semester.

See Mr. Hordeski in the West Office for more information.

## Volunteer Credit

Volunteering in our community can help you earn a high school credit toward graduation:

One volunteer credit can be earned during your time in high school \& students have the option of working towards a half or full credit.

Students must register and be approved by Ms Bousquet in the Career Centre prior to starting the credit at PCI .

The volunteer credit must have a supervisor that can sign for the hours.
The hours can begin at any point in the school year and can carry over to other years in school.

Check out volunteering options in the Career Centre

$$
55 \text { hours }=1 / 2 \text { credit }
$$

110 hours = full credit

## Culture Exploration Credit

Learn about a culture through community members and cultural organizations:

One culture credit can be earned during your time in high school \& students have the option of working towards a half or full credit.

Students must register and be approved by Ms Bousquet at the Career Centre prior to starting the culture credit at PCI.

The culture credit must have a supervisor that can sign for the hours.

The hours can begin at any point in the school year and can carry over to other years in school.

55 hours $=1 / 2$ credit
110 hours = full credit

## Post-Secondary Preparation

## It's very important to keep options open!

Even if you are not sure if you will go on to college or university, you should take time to reflect now on possible career choices for your future.

Many courses have pre-requisites. These prerequisite courses require planning!

NOTE: Not all 40S courses meet the entrance requirements so it is important to check with Ms Bousquet in the Career Centre!

## Considering University

Current requirements in Manitoba:

## Brandon University

Graduate from PCl

## University of Manitoba

Graduate from PCl with a minimum of 5 credits at the 40 S level
(Must include English 40S, Math 40S, 2 academic 4OS courses)
Meet average requirement. (See Ms Bousquet about Vocational Credits)

## University of Winnipeg

Graduate from PCl with a minimum of 5 credits at the 40 S level
Meet average requirement
NOTE: Not all 40S courses meet the entrance requirements so it is important to check with Ms Bousquet in the Career Centre!

## Personal High School Portfolios

It is important that you keep all of your important documents during your high school career, especially for Scholarship \& Bursary Applications

PCI will not be keeping track of this information for you.
Some things to include in your Personal Portfolio:

- Report cards
- Resume
- Academic awards
- Sports awards/teams
- Reference letters
- Positive referrals
- Thank you cards/letters
- Community Involvement/Volunteering

Note: myBlueprint is an excellent tool you can use to create and keep track of your Personal Portfolio. See Mrs. Pruden or Ms. Bousquet if you need help with this.

## Career Centre Info. Board



## Visit the Career Centre

If you have any questions,
please connect with Ms Bousquet:

## kclifford-bousquet@plpsd.mb.ca

Phone 204-857-6843 ext 2013
Twitter: @PCIcareerO

## Google Classroom fav54nk

Important Information on:

- Course Selection
- Job Opportunities
- Health (Physical and Mental)
- Field trips
- Volunteer Opportunities


## Course Selection

## must be completed through www.myBlueprint.ca

Videos and instructions will be shared on your grade level Google Classroom.

## myBlueprint Course Selection

You will need to use your myBlueprint account, and be prepared to choose your courses (look at descriptions online, know what courses are required, and know what you need for post-secondary)

## https://myblueprint.ca/

Login: firstname.lastname@plpsd.net
Password: 1234 or hello1234
Go to: High School Plan
If you need your password reset, please email Mrs. Pruden at dpruden@plpsd.net
myBlueprint will be open for course selections from
Monday, April $11^{\text {th }}$ to Friday, April 29th

## myBlueprint

Welcome Back

## Username/Email

Username/Email

## myBluePrint



## When Will Timetables Be Ready?

As of April 2022, we do not have a timeline yet. Timetables are typically ready for students to pick up in late June. More information will be shared in late May through your grade level Google Classroom regarding when and how to access your timetable for next year.

If you require course changes after you receive your timetable, you will need to fill out a Course Change Form and submit it to your counsellor. This can be done online through the PCl website.

## Timetables

Check for all of your required courses (graduation and postsecondary)
Semester 2 Timetables often change for various reasons: staffing changes, failures, entire classes being moved to another block, etc.
In Semester 2, you MUST use the Homeroom Lists posted outside either office to ensure you receive an accurate Semester 2 timetable.

If you follow the Semester 2 timetable you received in September, you may be missing a class.

CHECK THE HOMEROOM LISTS ON FIRST DAY OF SEMESTER 2!!

## Course Change Form Online



## Course Change Form Online



Step 5: Return the completed Student Course Change Form to the office in the PCI West Building where it will be forwarded to and reviewed by the student's guidance counsellor.
***The student is to continue following his or her current timetable until the guidance counsellor meets with the student to discuss the course change request***

## Please refer to the following links below.

Student Course Change Form
Codes for Grade 9 and 10 - January 2018 2nd Semester
Codes for Grade 11 and 12 - January 2018 2nd Semester

## Course Change Form



## PORTAGE COLLEGIATE INSTITUTE

## Student Course Change Form

$\square$ June-August
$\square$ Semester 1
$\square$ Semester 2
*Please see $2^{\text {nd }}$ page for Course Change Procedures*
Date: $\qquad$
Student: $\qquad$ Grade: $\qquad$ Phone Number: $\qquad$

Student's Google Classroom Email Address:
(This is how you will be contacted by the guidance counsellor to discuss your course change request).
Summary of request for course changes:
DELETE:
Course
Period/Block Teacher
Reason $\qquad$
$\qquad$
$\qquad$
ADD:
Period/Block
Reason
$\qquad$
$\qquad$

Books and/or supplies have been returned: $\square$ YES $\square$ NO $\square$ Not applicable
***The student is to continue following his or her current timetable until the counsellor meets with the student to discuss the course change request***

| Parent/Guardian Signature (for deletions within a semester only) | For Office Use Only |
| :--- | :--- |
| Classroom Teacher Signature (for deletions within a semester only) | Parent and/or Student Contact: <br> $\square$ Changes approved <br> $\square$ Changes not approved |
| Guidance Counsellor Signature |  |

## After the timetable has been

## built, available courses for Semester 1 will be listed by block on the PCl website



If you have any questions regarding course selections for next year, please contact Mrs. Pruden at: dpruden@plpsd.net 204-857-6843 ext. 2526

Thank you! : )


